

EXPERIENCE WOODSTOCK
HER HERITAGE, HER VISION

Special Called Meeting and Work Session
City of Woodstock, GA
Woodstock Annex - 12453 Hwy 92 (Across from the Shoppes at Trickum)
770 592-6000 (Main) 770 592-6002 (City Clerk) 770 926-1375 (Fax)
<http://www.woodstockga.gov> Woodstock Cares Hotline: 678 388-5577

~ MINUTES ~

Monday, June, 20, 2011

**Special Called Meeting and Work Session
7:00 PM**

ITEM I. Call to Order

7:00 PM Meeting called to order on June 20, 2011 at Woodstock Annex, 12453 Hwy 92, Woodstock, GA.

Attendee Name	Title	Status	Arrived
Donnie Henriques	Mayor	Present	
Randy Brewer	Council Member - Ward 1	Present	
Chris Casdia	Council Member - Ward 2	Present	
Bob Mueller	Council Member - Ward 3	Present	
Tracy Collins	Council Member - Ward 4	Present	
Bud Leonard	Council Member - Ward 5	Present	
Tessa Basford	Council Member - Ward 6	Present	
Jeff Moon	City Manager	Present	
Rhonda Pezzello	City Clerk	Present	
Eldon Basham	City Attorney	Present	
Susan Stuart	City Attorney	Present	
Richard McLeod	Community Development Director	Present	
Audrey Porter	Benefits Coordinator	Present	
Tracie Barnes	HR Director	Present	
Dave Soumas	Fire Chief	Present	
David Bores	Police Chief	Present	
Jimmy Eley	Asst Fire Chief	Present	
Pat Flood	Public Works Director	Present	
Patti Hart	Zoning Administrator	Present	
Opie Mull	Public Works	Present	
Preston Pooser	Parks & Recreation Director	Present	
Billy Peppers	Economic Development Director	Present	

Mayor: Special Recognition given to guests Bill Majure; Lions Club Representative; City Staff; and Torre Walker & Family.

ITEM II. Appointments and Oaths

1. DDA/CVB Appointment for Ward 4 to Replace Herb Priest

Council Member Collins would like to appoint Kim Sellers to replace Herb Priest who resigned due to his business closing. Ms. Sellers is a native of Woodstock and a local real estate attorney.

COMMENTS - Current Meeting:

Motion to appoint Kim Sellers to replace Herb Priest on the DDA/CVB Board (Ward 4) made by Council Members Collins/Leonard. All in favor. Motion carried 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tracy Collins, Council Member - Ward 4
SECONDER:	Bud Leonard, Council Member - Ward 5
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

2. DDA/CVB Appointment - Mayor Ex-Officio Member - Analisa Guay**COMMENTS - Current Meeting:**

Motion to appoint Analisa Guay to replace Jackie Tenase as DDA/CVB Ex Officio Member made by Council Members Casdia/Collins. All in favor. Motion carried 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Casdia, Council Member - Ward 2
SECONDER:	Tracy Collins, Council Member - Ward 4
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

Police Foundation - Ward 5 - Dr. Norm Colby will replace Mr. Fitts who is moving temporarily out of the City. (No vote was taken).

The remainder of Fire Department firefighters was sworn in by Mayor Henriques.

ITEM III. Recognition of Guests and Visitors**1. Special Recognition of Audrey Porter for GLGPA Certification**

Audrey Porter, Benefits Coordinator, has received the Advanced Certification offered by the GLGPA (Georgia Local Government Personnel Association) in concert with the Carl Vinson Institute of Government at the University of Georgia.

COMMENTS - Current Meeting:

Tracie Barnes introduced Audrey Porter and presented her with a plaque of her certification.

2. Employee Recognition - Yrs of Service

5 Years of Service:

Jeff Armstrong, Manuel Barajas, Cory Collogan, Ronald Hughes, Joseph LeCour, Randy Milligan, Brian Stockton

10 Years of Service:

Daniel Allen, Paul Brown, Sherry (Faye) Doss, Charles (Danny) Greeson, Mary McFetridge, Edward St. Romain

15 Years of Service:

Robert (Torre Walker), Herbert (Shane) Tetterton

Each employee received a service pin, certificate and Downtown Dollars gift certificate.

3. Proclamation - Woodstock Lions Club 50th Anniversary**COMMENTS - Current Meeting:**

Mayor: Presented the Lions Club past President with a Proclamation celebrating their 50th Anniversary.

4. Special Recognition of Out Spokin' Bicycles**COMMENTS - Current Meeting:**

Chief Bores recognized Out Spokin' Bicycles, a local business that refurbishes bicycles for kids in conjunction with the Shop with a Cop program at Christmas time.

ITEM IV. Announcements were read aloud by Mayor Pro-tem Leonard.**ITEM V. Public Comment**

Christian Stevens, State Activist for the American Motorists Association: Opposes implementation of traffic light cameras. Thinks they would be detrimental to the safety of our motorists as well as the freedom of the motorists that pass under those lights. A handout was given to the Mayor and Council of executive summaries of different organizations across the country including colleges and universities that have studied the red light cameras. ATS is trying to sell cameras to make money. There are other methods to make the intersections safer such as synchronize lights, traffic engineering studies to move stop lines, or to add a second to the yellow light. A Washington Post Study shows that accidents increased after 6 years and fatalities increased after the installation of traffic light cameras. He warned that the backlash from constituents will be great. Anytime this matter was placed on a ballot - it didn't pass.

Mayor: Noted that the Council just received the presentation from the company and has not discussed the issue at all, but they will be discussing it at a later date and will take Mr. Stevens comments into consideration at that time.

1. Informational Items/Project Updates

City Manager: Asked Mike Ross, City Engineer to come in and give an update about the Brookshire Paving Project that just took place. We were having a problem with the base, so we decided to try a new process called full-depth pavement reclamation. This was a different process where asphalt was mixed with concrete/soil and was laid simultaneously, allowing them to reconstruct the road without closing it completely.

Mike Ross, City Engineer: Thanked Jeff, Tal and Pat for allowing them to use this process. Staff did a fantastic job and came in under budget. The Brookshire entrance had failed pavement. What they found when they began this project, was that the road was several inches of asphalt on dirt with no base that was collecting water and breaking apart. This was the first time we've done this new process in Woodstock. Brookshire is a one-way in one-way out subdivision with 700 residents. Contour Engineering is part of our team who assisted with the project. Blount Construction was awarded the bid - they were one of three companies pre-qualified that had done this type of project before. They gave the City a two year warranty (normally they only give one year). The whole project took only one week to complete.

John Szczezniak, President of Brookshire HOA: The whole project was absolutely seamless and he was pleased with the communication from Pat & Tal.

City Manager: Was very pleased with the contractor as well and will be looking into using this process on the Parkway 575 project next year.

ITEM VI. Approval of Minutes**COMMENTS - Current Meeting:**

Motion to approve made by Council Members Mueller/Brewer. All in favor. Motion carried 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Mueller, Council Member - Ward 3
SECONDER:	Randy Brewer, Council Member - Ward 1
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

ITEM VII. Consent Agenda

Motion to pull Item 7.3 made by Council Member's Casdia/Brewer. All in favor. Motion carried. 6-0

1. **Ordinance (ID # 1618) Second Reading - Ordinance to Extend Pain Clinic Moratorium (Approved)**

A moratorium on the issuance of licenses to pain clinics was approved on July 26, 2010 and was set to expire on July 26, 2011. Staff is recommending approval of an extension of this moratorium for an additional 3 months as this matter is still under review. New expiration date will be October 26, 2011.

COMMENTS - Current Meeting:

Motion to approve consent agenda items 7.1 and 7.2 made by Council Members Leonard/Mueller. All in favor. Motion carried. 6-0

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bud Leonard, Council Member - Ward 5
SECONDER:	Bob Mueller, Council Member - Ward 3
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

2. **Second Reading - Property Maintenance Code Ordinance (Approved)**

As discussed at the work session several weeks ago, staff is presenting the Woodstock Property Maintenance Code with the incorporation of Council's directions. The code is included by reference in the Chapter 38 rewrite which Council is being asked to approve in its entirety.

COMMENTS - Current Meeting:

Motion to approve consent agenda items 7.1 and 7.2 made by Council Members Leonard/Mueller. All in favor. Motion carried. 6-0

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bud Leonard, Council Member - Ward 5
SECONDER:	Bob Mueller, Council Member - Ward 3
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

3. **Resolution 2010-15 A Resolution to Adopt a Five-Year Update to the Livable Centers Initiative (LCI) Action Plan (Approved)**

COMMENTS - Current Meeting:

Community Development Director: This is an update to the original plan; we are a year or two behind. There was an action item list in the original plan in 2002. What this does is say are these projects still relevant and if they are, where are we in the process. It also gives updated timeline for projects that are still on the books.

Council Member Casdia: Clarified that the \$4 million dollar number and the \$2 million dollar number are new projects. Extending Chambers St. to Dupree is one of them.

Community Development Director: Construction costs for some of the projects were revised - but ARC asked us to write it as if it were being done in 2007.

Council Member Brewer: 2010 projects are being shown that haven't been started yet to be completed in 2013. Wanted to know if these dates are realistic?

Community Development Director: Yes, some grants (LCI or TEE funding) may be available to assist us in getting these completed. This has to be completed again in 2012.

Council Member Brewer: Stated that every year we talk about mobility in our retreats (pedestrian friendly sidewalks, etc.). He thinks that we should be looking at this list and prioritizing it at our retreats. Knows we will be limited again next year, but wants to see this list at next year's retreat.

City Manager: We have just completed the LCI project, and have grant money to extend the LCI project to North Main Street. We also have County grant funds to extend the trail down Elm St.

Motion to approve the resolution made by Council Members Casdia/Brewer. All in favor. Motion carried 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Casdia, Council Member - Ward 2
SECONDER:	Randy Brewer, Council Member - Ward 1
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

ITEM VIII. New Business

1. **Approve 2011 Budget Amendment for Trail Construction**

COMMENTS - Current Meeting:

City Manager: There is no money for trails in FY 2012 budget. We were earmarking money for Rubes Creek Trails in this fiscal year that we did not spend due to Right of Way issues; however we have a little over \$112,000 that was the City's cash match for the trails in this fiscal year's budget. Recommended authorizing \$50,000 from the Rubes Creek Trail budget (this fiscal year ending 2011) to go towards the planning & construction of the expansion of the Taylor Randahl Bike Trails with Sorba. This will allow a beginners trail that's less aggressive than what we have now. The money to be broken down as follows:

\$28,000 - Master Plan update to be approved/permitted into Corp of Engineers

\$22,000 - to Sorba for construction of trails

Total \$50,000 - take from Account # 311-5535-5410-541495-00 Rubes Creek Trail Const

Motion to approve the 2011 Budget Amendment for the trails made by Council Members Casdia/Brewer. All in favor. Motion carried 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Casdia, Council Member - Ward 2
SECONDER:	Randy Brewer, Council Member - Ward 1
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

2. LDO CH 6 Sign Ordinance Amendment

Presentation by Susan Stuart and discussion of proposed changes to the Chapter VI Sign Ordinance, of the Land Development Code of the City of Woodstock, Georgia.

Subsequent meetings have been advertised as follows;

June 29, 2011 Open Forum for Discussion – Sent Mass Mailout to Businesses/Public
July 6, 2011 Planning Commission w/ Public Hearing
July 25, 2011 City Council 1st read w/ Public Hearing
August 8, 2011 City Council 2nd read

COMMENTS - Current Meeting:

Susan Stuart of MIJS: This has been an ongoing process and there are two reasons for doing this:

- 1) Staff had some concerns and wanted a few things addressed
- 2) Time, Place, Manner Restriction, - we can't base our regulations on content. Can't segregate advertising signs. Therefore, it's difficult to draft regulations within these parameters.

She drafted a memo to Council that says why we made amendments; how we are going to adopt the amendments. We need testimonials, planning commission comments, studies done, etc. that outline our concerns. Richard has a binder of studies in his office. She asked that the Council review these and familiarize themselves with these studies. A key point is consistent application - which means no exceptions unless a variance is applied for and granted. A synopsis of major changes was given to the Council. She will be at the public meetings to address questions. We are doing our best to make this as time, place and manner neutral as possible. This is going to apply to the City of Woodstock and all of our signs as well, such as Friday Night Live, etc. Public input meetings will be held on 6/29 -8:00 – 10:00 am and 5:00 – 7:00 pm at the Chambers at City Center. This will be published in the newspaper and posted on our website.

3. Request to Dedicate William G. Long Senior Center Kitchen to Dody Branham

COMMENTS - Current Meeting:

Mayor: The Seniors wanted to dedicate the kitchen at the Senior Center located at 225 Arnold Mill Road to Mrs. Dody Branham, who has been diagnosed with a serious illness. She has been instrumental in getting the weekly luncheons up and running for the senior's.

Motion to dedicate the kitchen at the William G. Long Senior Center to Dody Branham made by Council Members Leonard/Mueller. All in favor. Motion carried 6-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bud Leonard, Council Member - Ward 5
SECONDER:	Bob Mueller, Council Member - Ward 3
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

ITEM IX. Old Business**1. Second Reading - ATV Ordinance**

Per Council direction and out of necessity, staff has developed an ordinance to regulate the operation of All Terrain Vehicles including 3 wheelers, 4 wheelers, off road motorcycles, and golf carts. Recent conflicts between bicyclists and other users of the new mountain bike and Greenprints trails have reiterated the need for this ordinance to prevent conflicts and ensure the safety of all trail users and to ensure the respect of private and public property. Additionally, this ordinance grants enforcement capabilities to public safety officers of the City on Corp of Engineer's property where most of the ATV issues are occurring.

COMMENTS - Current Meeting:

Community Development Director: 1) Believes that horses are prohibited on Corp property because they can be detrimental to the environment, riders and walkers. There is a chapter on animals (14) where this could be addressed. Prohibit riding on property without the consent of the property owner.

2) Golf carts - General Assembly adopted legislation this year SB 59 passed that goes into effect Jan.1, 2012 to allow carts on public streets. It has significant restrictions on safety features – can't allow them on roads with anything 35 mph or greater per state law - maximum speed cannot exceed 20 mph. Richard stated that he and Chief Bores will bring back to Council amendments to other ordinances where this could be addressed. He suggested approval of ATV ordinance as submitted.

Motion to approve made by Council Members Casdia/Mueller. All in favor. Motion carried 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chris Casdia, Council Member - Ward 2
SECONDER:	Bob Mueller, Council Member - Ward 3
AYES:	Brewer, Casdia, Mueller, Collins, Leonard, Basford

2. Mayor and Council Comments

Council Member Casdia: Stated that trails are bringing in tourists - suggested we put downtown Woodstock signage inviting them to visit.

City Manager: There will be an Olde Rope Mill Park and Taylor Randahl Mountain Bike Trail sign placed at the new entrance once Rope Mill Road is relocated in conjunction with the Interchange project.

3. City Manager Comments

1) Pursuant to the Council Policy Manual, he notified the Council that this afternoon he signed and expedited an enforcement compliance order from the Dept. of Natural Resources for a sewer spill violation that occurred on Hwy 92 next to Arby's. The problem was caused by grease. There were 14,400 gallons spilled on April 28th and the fine was \$3937.50.

2) Street Sweeper has been delivered and is out in the parking lot if anyone would like to see it.

ITEM X. Adjournment**1. Executive Session - Real Estate, Personnel, Litigation**

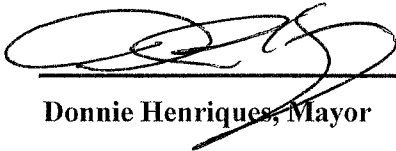
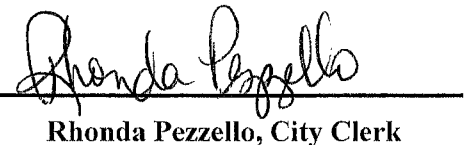
Motion to adjourn into Executive Session (real estate, personnel and litigation) made at 8:25 pm by Council Members Casdia/Mueller. All in favor. Motion carried 6-0.

Motion to reconvene back to Regular Session at 9:04 pm made by Council Members Mueller/Collins. All in favor. Motion carried 6-0.

2. Final Adjournment

Motion to adjourn made at 9:05 pm by Council Members Mueller/Brewer. All in favor. Motion carried 6-0.

As approved this 11th day of July, 2011.


Donnie Henriques, Mayor
Rhonda Pezzello, City Clerk

AFFIDAVIT

STATE OF GEORGIA
CITY OF WOODSTOCK

Personally appeared before me the undersigned officer duly authorized by law to administer oaths, came Donnie Henriques, Mayor of the City of Woodstock Georgia after being duly sworn and deposes and states on oath as follows:

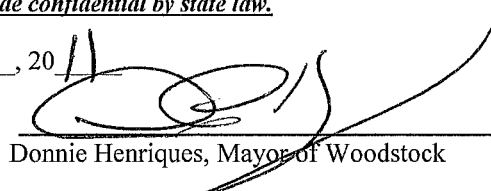
My name is Donnie Henriques and I am the Mayor of the City of Woodstock, Georgia. I am over the age of eighteen years and mentally competent to give the facts herein, which are based upon my own personal knowledge.

I understand that this affidavit is being filed with the official minutes of a meeting held by the City of Woodstock, on the 20 day of June, 20 11 (the "Meeting") in accordance with O.C.G.A. 50-14-4(b).

I hereby certify that the closed portion of the Meeting was devoted to matters within the exceptions provided by law as indicated below (choose one or ore of the following exceptions):

- ☐ Staff meeting held for investigative purposes under duties or responsibilities imposed by law:
- ☒ Meeting where the future acquisition of real estate was discussed. The authority understands that any such meeting remains subject to the requirements of the Georgia Open Meetings Act O.C.G.A.50-14-1 et. seq.) the "Act" for the giving of the notice of such a meeting to the public and preparing the minutes of such a meeting; provided however, the disclosure of such portions of the minutes as would identify real estate had been completed, terminated, or abandoned or court proceedings with respect thereto initiated. ;
- ☒ Meeting where there is discussion of or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee. The authority understands that the portion of the meeting which involves the authority receiving evidence or hearing argument on charges filed to determine disciplinary action or dismissal of a public officer or employee must be open to the public in accordance with the Act. The authority also understands that a vote on any matter covered by this paragraph shall be taken in public and minutes of the meeting as provided in the act shall be made available. The authority further understands that any meeting held to discuss or take action on the filling of a vacancy in the membership of the authority itself shall at all times be open to the public as provided in the act.
- ☒ Meeting in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the authority or any officer or employee or in which the authority or any officer or employee may be directly involved. The authority understands a meeting may not be closed for advice or consultation on whether to close a meeting.
- ☐ Meeting on tax matters which are otherwise made confidential by state law.

As sworn to this 11 day of July, 20 11


Donnie Henriques, Mayor of Woodstock

Sworn to and subscribed before me,
this 16 day of July, 20 11.


NOTARY PUBLIC

My Commission Expires: 6-27-13